



1601 South 129th West Avenue
Sand Springs, OK 74063
T: 918.245.8006
F: 918.245.8007
E: mail@event1inc.net

www.event1inc.net

SHOW INFORMATION

Oklahoma City Farm Show 2023

Bennett Event Center, State Fair Park, Oklahoma City, Oklahoma
April 13-15, 2023

**FOR EASY
ONLINE
ORDERING,
PLEASE VISIT**

www.event1inc.net

Official Service Contractor

Event 1 Productions, Inc.
1601 S. 129th W. Ave.
Sand Springs, OK 74063
Phone: 918-245-8006
Fax: 918-245-8007
Email: mail@event1inc.net
Online: www.event1inc.net

Show Location

Bennett Event Center
3001 Gordon Cooper Blvd.
Oklahoma City, OK 73107

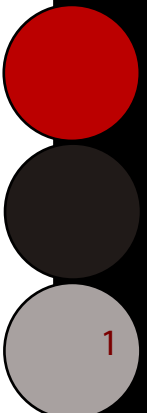
Your booth does not come with a table or folding chairs. If you want to order them, do so online at the link above, or use page 5 in this packet.

*At the close of the show, all exhibitor orders must be paid in full.
All unpaid balances at the end of the show will have an additional \$125.00 re-processing fee automatically added.*

IMPORTANT DATES & TIMES:

***All dates are for 2023, unless otherwise noted. All times are Central Time.
Be sure to check all order forms for additional information and deadlines:***

Discount Deadline (for orders received w/ payment):	_____ Mar 20	by 4:30pm
Show Hours:	_____ April 13	9:00am-5:00pm
	_____ April 14	9:00am-5:00pm
	_____ April 15	9:00am-4:00pm
Exhibitor Dismantle:	_____ April 15	4:00pm-10:00pm





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SHOW INFORMATION

www.event1inc.net

Shipping Addresses:

Advance Shipments to Warehouse

Company Name & Booth #
Oklahoma City Farm Show 2023
C/O Event 1 Productions, Inc.
ABF Freight System
1117 E Grand Blvd
Oklahoma City, OK 73129

Shipments should arrive between:
March 20 and April 7 by 4:30pm

Direct Shipments

To Exhibit Site & for Pick-Up

Company Name & Booth #
Oklahoma City Farm Show 2023
C/O Event 1 Productions, Inc.
Bennett Event Center
3001 General Pershing Blvd.
Oklahoma City, OK 73107

Shipments will be accepted only on:
April 10 or 11 between 9:00am & 3:00pm

Shipment Pickups will be accepted on:
April 15 between 4:00pm and 7:00pm

All freight that is being delivered directly to State Fair Park must be received on either April 10th or 11th. All freight deliveries sent directly to the facility will be received by Event 1 Productions, Inc. and are subject to Event 1 Productions, Inc. freight handling charges regardless of the consignee, as Event 1 Productions, Inc. is the official show contractor. If your freight arrives at the facility prior to the published freight receiving dates, it will not be accepted. All freight into the 2023 Oklahoma City Farm Show will require a material handling and payment form on file before arriving on show site as well as before freight will be released to exhibitors.

If you need any further assistance or have questions regarding your booth display needs, signs and banners, or other items needed that are not listed within the vendor packet please contact:

Scott Cutten, Exhibit Sales Manager
918-245-8006
918-695-5722
scutten@event1inc.net

Steve McDonald, Event Manager
918-245-8006
918-521-1324
steve@event1inc.net

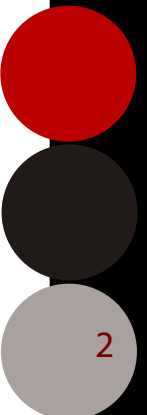
We look forward to the opportunity to serve you and help Midwest Shows make the 2023 Oklahoma City Farm Show a tremendous success!

Sincerely,

Corbin H. Potter

Director of Convention Services

Event 1 Productions, Inc.
1601 S.129th W. Ave
Sand Springs, OK 74063
(918) 245-8006 - office
(918) 245-8007 - fax





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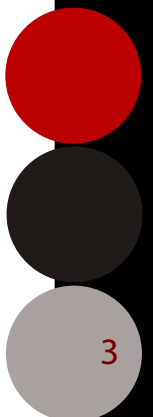
www.event1inc.net

TABLE OF CONTENTS

Event 1 Productions is committed to helping each exhibitor have a successful experience.

VENDOR PACKET CONTENTS

Standard Booth Furniture	4, 5
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STANDARD BOOTH FURNITURE

& Counter High Skirted Tables
(and 8 ft. Available)



Premium Folding
Chair - Black



Padded Arm Chair

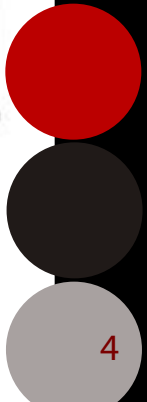
Counter
High Stool



30" Lowboy &
Highboy Tables



*Other styles available.
Styles may vary due to availability.
Payment information on following page.*





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STANDARD BOOTH FURNITURE

PRICING INFORMATION

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Company _____	Contact Person _____	
Address _____	City, State, Zip _____	
Telephone _____	Email Address _____	

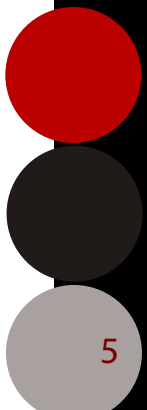
Item Description	Discount Rate	Standard Rate	Quantity	Total
Padded Arm Chair	\$45.00	\$55.00	_____	_____
Counter High Stool	\$65.00	\$85.00	_____	_____
Premium Folding Chairs (Black)	\$10.00	\$15.00	_____	_____
Wastebaskets	\$12.00	\$15.00	_____	_____
4' Table - Non-Skirted	\$65.00	\$75.00	_____	_____
4' Table - Skirted	\$75.00	\$90.00	_____	_____
6' Table - Non-Skirted	\$75.00	\$85.00	_____	_____
6' Table - Skirted	\$85.00	\$100.00	_____	_____
8' Table - Non-Skirted	\$85.00	\$95.00	_____	_____
8' Table - Skirted	\$95.00	\$110.00	_____	_____
Convert Provided Table to Counter Height	\$45.00	\$55.00	_____	_____
4' Counter High Table - Non-Skirted	\$70.00	\$80.00	_____	_____
4' Counter High Table - Skirted	\$85.00	\$95.00	_____	_____
6' Counter High Table - Non-Skirted	\$80.00	\$95.00	_____	_____
6' Counter High Table - Skirted	\$95.00	\$110.00	_____	_____
8' Counter High Table - Non-Skirted	\$90.00	\$105.00	_____	_____
8' Counter High Table - Skirted	\$105.00	\$125.00	_____	_____
60" Round with Linen	\$85.00	\$100.00	_____	_____
30" Lowboy Round with Spandex	\$70.00	\$80.00	_____	_____
30" Highboy Round with Spandex	\$90.00	\$105.00	_____	_____
Extra Table Skirts (Standard Size)	\$25.00	\$35.00	_____	_____
Extra Table Skirts (Counter Size)	\$35.00	\$45.00	_____	_____
Additional 3' Pipe & Drape	N/A	\$5.00 (per linear foot)	_____	_____
Additional 8' Pipe & Drape	N/A	\$7.00 (per linear foot)	_____	_____
Additional 16' Pipe & Drape	N/A	\$25.00 (per linear foot)	_____	_____

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Order Cancellations: All orders cancelled after the installation of the rental equipment will be charged 100% of the listed price, based on the date and time the order was placed. All orders cancelled during Event 1 Productions move-in will be charged 50% of the listed prices.

Sub-Total	_____
Sales Tax (8.625%)	_____
TOTAL DUE	_____





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PREMIUM BOOTH FURNITURE



Black Leather Couch



Black Leather Chair



Black Leather Loveseat



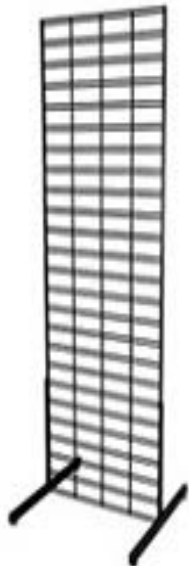
Presentation Board



3'x6' Slat Wall



Tripod Easel

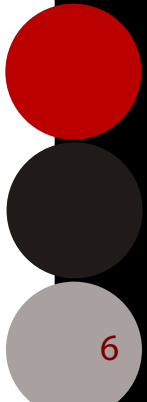


Black 6'x2' Gridwall

Adjustable T-Rack/
Bag Holder



Literature Rack





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PREMIUM BOOTH FURNITURE

PRICING INFORMATION

Show Name <u>Oklahoma City Farm Show 2023</u>	Show Dates <u>April 13-15, 2023</u>	Booth # _____
Company _____	Contact Person _____	
Address _____	City, State, Zip _____	
Telephone _____	Email Address _____	

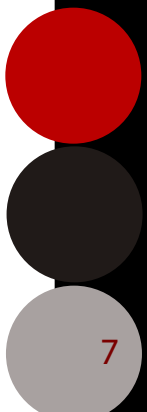
Item Description	Discount Rate	Standard Rate	Quantity	Total
Black Leather Couch	\$410.00	\$510.00	_____	_____
Black Leather Loveseat	\$310.00	\$385.00	_____	_____
Black Leather Chair	\$160.00	\$200.00	_____	_____
Coffee Table	\$70.00	\$85.00	_____	_____
End Table	\$50.00	\$65.00	_____	_____
8.5"x11" Literature Rack (60"H)	\$70.00	\$85.00	_____	_____
Aluminum Tripod Easel (60"H)	\$40.00	\$50.00	_____	_____
8'W x 4' H Presentation Board	\$160.00	\$200.00	_____	_____
Black 6' H x 2' W Gridwall	\$85.00	\$100.00	_____	_____
3' x 6' Silver Slat Wall	\$210.00	\$260.00	_____	_____
Adjustable T-Rack/Bag Holder	\$75.00	\$90.00	_____	_____

***If you're placing an order for a custom item, please see the guidelines below:**

- If you're only using a logo or already created graphic, artwork must be sent to Steve@event1inc.net no later than **TEN BUSINESS DAYS** before your show sets up. Logos and graphics must be **HIGH-RESOLUTION** and sent in either a **JPG, PSD or EPS** format. A white background is preferred. Using a black background will incur an additional charge.
- If a new graphic needs to be created, a minimum of 1 graphic design hour will be added to your order (\$120/hr). Graphic elements need to be sent to Steve@event1inc.net no later than **FOUR WEEKS** prior to the show setting up.
- A proof will be emailed to you. It will be your responsibility to respond in a timely manner with approval to ensure your item is printed on time.

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Order Cancellations: All orders cancelled after the installation of the rental equipment will be charged 100% of the listed price, based on the date and time the order was placed. All orders cancelled during Event 1 Productions move-in will be charged 50% of the listed prices.

Sub-Total	_____
Sales Tax (8.625%)	_____
TOTAL DUE	_____





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QUALITY RENTAL CARPET

PRICING INFORMATION

Show Name Oklahoma City Farm Show 2023	Show Dates April 13-15, 2023	Booth # _____
Company _____	Contact Person _____	
Address _____	City, State, Zip _____	
Telephone _____	Email Address _____	

Please be sure to indicate your carpet color choice. The color choices are coordinated with the event colors. Vendors are encouraged to stay within those colors. ***If you do not choose a carpet color, the official show color will be used in your booth space.***

NOTES: - If you will require extension cords to be run under the carpet and booth padding, an electrical layout will be required.

_____ Run extension cord under my carpet.

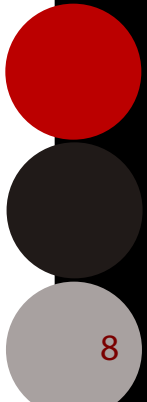
Carpet Options	Star Color Option		Discount Rate	Standard Rate	Quantity	Total
10' x 10' Carpeting	Black	Tuxedo	\$100.00	\$125.00	_____	_____
10' x 10' Carpet Padding			\$ 55.00	\$70.00	_____	_____
10' x 10' Visqueen Plastic Cover			\$ 40.00	\$50.00	_____	_____
10' x 20' Carpeting	Black	Tuxedo	\$190.00	\$230.00	_____	_____
10' x 20' Carpet Padding			\$110.00	\$130.00	_____	_____
10' x 20' Visqueen Plastic Cover			\$ 80.00	\$100.00	_____	_____
10' x 30' Carpeting	Black	Tuxedo	\$280.00	\$360.00	_____	_____
10' x 30' Carpet Padding			\$160.00	\$190.00	_____	_____
10' x 30' Visqueen Plastic Cover			\$120.00	\$150.00	_____	_____
10' x 40' Carpeting	Black	Tuxedo	\$370.00	\$440.00	_____	_____
10' x 40' Carpet Padding			\$210.00	\$250.00	_____	_____
10' x 40' Visqueen Plastic Cover			\$160.00	\$200.00	_____	_____
10' x 50' Carpeting	Black	Tuxedo	\$460.00	\$550.00	_____	_____
10' x 50' Carpet Padding			\$260.00	\$310.00	_____	_____
10' x 50' Visqueen Plastic Cover			\$200.00	\$250.00	_____	_____

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Sub-Total	_____
Sales Tax (8.625%)	_____
TOTAL DUE	_____





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PROFESSIONAL CLEANING SERVICES

PRICING INFORMATION

Show Name <u>Oklahoma City Farm Show 2023</u>	Show Dates <u>April 13-15, 2023</u>	Booth # _____
Company _____	Contact Person _____	
Address _____	City, State, Zip _____	
Telephone _____	Email Address _____	

Event 1 Productions will vacuum the show floor once after the carpet is installed. Your exhibit area may, at times, need additional vacuuming after the show begins. Let us keep your booth looking sharp and clean.

Initial Vacuuming - Once before show opens:

Service Description	Discount Rate	Standard Rate	Quantity	Total
10' x 10' Exhibit Space	\$35.00	\$45.00	_____	_____
10' x 20' Exhibit Space	\$65.00	\$80.00	_____	_____
10' x 30' Exhibit Space	\$95.00	\$120.00	_____	_____
10' x 40' Exhibit Space	\$130.00	\$160.00	_____	_____

Daily Vacuuming - Once each day of the show. Does **NOT** include the initial vacuuming:

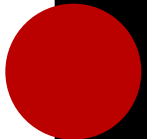
Service Description	DAILY Discount Rate	DAILY Standard Rate	Quantity	# of Show Days	Total
10' x 10' Exhibit Space	\$30.00	\$40.00	_____	_____	_____
10' x 20' Exhibit Space	\$60.00	\$80.00	_____	_____	_____
10' x 30' Exhibit Space	\$90.00	\$120.00	_____	_____	_____
10' x 40' Exhibit Space	\$120.00	\$160.00	_____	_____	_____

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TOTAL DUE	_____
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AUDIO/VISUAL SERVICES

PRICING INFORMATION

Show Name <u>Oklahoma City Farm Show 2023</u>	Show Dates <u>April 13-15, 2023</u>	Booth # _____
Company _____	Contact Person _____	
Address _____	City, State, Zip _____	
Telephone _____	Email Address _____	



32", 43", 55" and 65" Flat Panel Displays w/Remote



Extension Cord (25')



DVD Player



Display Stand (Truss)



HDMI Cable (6')



Power Strip



DVD Player/Laptop Shelf for Display Stand

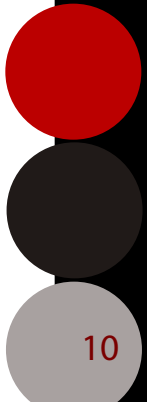
Item Description	Quantity	Discount Rate	Standard Rate	Total
32" Flat Panel Display w/Remote	_____	\$315.00	\$390.00	_____
43" Flat Panel Display w/Remote	_____	\$415.00	\$515.00	_____
55" Flat Panel Display w/Remote	_____	\$515.00	\$640.00	_____
65" Flat Panel Display w/Remote	_____	\$615.00	\$765.00	_____
Flat Panel Display Stand (Truss) & Mounting Bracket	_____	\$95.00	\$105.00	_____
DVD Player/Laptop Shelf for Display Stand	_____	\$30.00	\$40.00	_____
DVD Player	_____	\$45.00	\$55.00	_____
HDMI Cable (6')	_____	\$30.00	\$40.00	_____
Extension Cord (25')	_____	\$27.50	\$40.00	_____
Power Strip	_____	\$15.00	\$25.00	_____
EXAMPLE:				
32" Flat Panel Display	1	X \$310.00	or \$385.00	=

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Sub-Total	_____
Sales Tax (8.625%)	_____
TOTAL DUE	_____





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ADVANCED RECEIVING MATERIAL HANDLING & DRAYAGE SERVICES

PRICING INFORMATION

Show Name <u>Oklahoma City Farm Show 2023</u>	Show Dates <u>April 13-15, 2023</u>	Booth # _____
Company _____	Contact Person _____	
Address _____	City, State, Zip _____	
Telephone _____	Email Address _____	

Material Handling & Drayage Services

All materials will be delivered to the exhibit booth before vendor move-in. Properly labeled empty crates will be stored and returned to exhibit booth at the close of the show. Outbound freight will be delivered to the loading dock from your booth.

Any exhibitor with material handling and drayage services included in their order must have a valid credit card accompanying the vendor order before Event 1 Productions will deliver freight to the exhibitor's booth. There will be a service fee of \$0.75 per pound, with a minimum of 100 lbs, for all freight not picked up from the venue that is returned to Event 1 Production's warehouse.

Material Handling Rates per 100 lbs.			
Straight Time on In & Out ST: M-F: 8am - 5pm	Straight Time and Overtime ST: M-F 8am-5pm, OT: M-F 5pm-8am, All Day Sat-Sun	Overtime 2-Way OT: M-F 5pm - 8am All Day Sat-Sun	
\$85.00	\$90.00	\$95.00	100 lbs minimum

I will be shipping to:

The Advanced Receiving Warehouse. (Use label provided in the following pages.)

Receiving Dates are: March 13 - April 7 by 4:30pm (CDT)

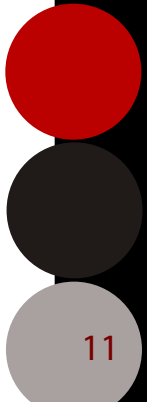
if you have any questions, concerns, would like to confirm delivery, or to set up pickup after the show call Scott Cutten @ 918-245-8006. Freight left at the show site will be returned to Event 1 Productions' warehouse for a service fee of \$0.75 per pound, with a minimum of 100 lbs. After 10 days if payment arrangements have not been made for the service fee, Event 1 Productions will consider the freight abandoned.

Estimated Weight of Shipment

By signing below, you authorize Event 1 Productions to handle any freight sent by your company to the show listed above. Your signature also authorizes Event 1 Productions to charge the credit card you have provided within 10 days after the aforementioned show, should the actual, confirmed weight of your freight shipment be greater than the estimated figure you entered in the box above.

AUTHORIZED REPRESENTATIVE (SIGNATURE) _____	
AUTHORIZED REPRESENTATIVE (PRINT PLEASE) _____	DATE _____
CONTACT (PLEASE PRINT) _____	
MOBILE PHONE # _____	OFFICE PHONE # _____

Sub-Total	_____
Fuel Surcharge (4% of Sub-Total)	_____
TOTAL DUE	_____





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DIRECT RECEIVING MATERIAL HANDLING & DRAYAGE SERVICES

PRICING INFORMATION

Show Name <u>Oklahoma City Farm Show 2023</u>	Show Dates <u>April 13-15, 2023</u>	Booth # _____
Company _____	Contact Person _____	
Address _____	City, State, Zip _____	
Telephone _____	Email Address _____	

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Material Handling Rates per 100 lbs.			
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\$75.00	\$80.00	\$85.00	100 lbs minimum

I will be shipping directly to:

The Venue hosting the event. (Use label provided in the following pages.)

Receiving Dates are: April 11-12, 2023 by 3:00pm (CDT)

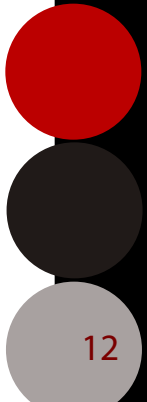
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AUTHORIZED REPRESENTATIVE (PRINT PLEASE) _____	DATE _____
CONTACT (PLEASE PRINT) _____	
MOBILE PHONE # _____	OFFICE PHONE # _____

Sub-Total	_____
Fuel Surcharge (4% of Sub-Total)	_____
TOTAL DUE	_____





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FREIGHT / SHIPPING LABELS

Place exhibitor name & booth number on top line.

▼

Company	Booth Number
OKLAHOMA CITY FARM SHOW 2023	
C/O EVENT 1 PRODUCTIONS, INC.	
ABF FREIGHT SERVICE	
1117 E GRAND BLVD	
OKLAHOMA CITY, OK 73129	
 Advanced Receiving	

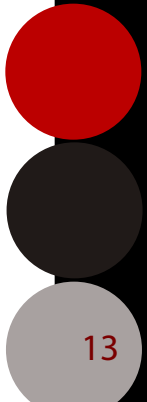
✂

Place exhibitor name & booth number on top line.

▼

Company	Booth Number
OKLAHOMA CITY FARM SHOW 2023	
C/O EVENT 1 PRODUCTIONS, INC.	
STATE FAIR PARK	
3001 GENERAL PERSHING BLVD.	
OKLAHOMA CITY, OK 73107	
 Direct Shipment	

✂





1601 South 129th West Avenue
 Sand Springs, OK 74063
 T: 918.245.8006
 F: 918.245.8007
 E: mail@event1inc.net

TENT RENTAL RATES

PRICING INFORMATION

www.event1inc.net

Show Name Oklahoma City Farm Show 2023	Show Dates April 13-15, 2023	Booth #
Company _____	Contact Person _____	
Address _____	City, State, Zip _____	
Telephone _____	Email Address _____	

Tent Rental Rates (Rates include four (4) SIDES for your tent)

SIZE	WITH SIDES?	COST ON GRASS	COST ON ASPHALT
10'X10'	YES	\$225.00	\$275.00
10'X20'	YES	\$345.00	\$395.00
15'X15'	YES	\$375.00	\$425.00
16'X16'	YES	\$418.00	\$468.00

IMPORTANT INFO:

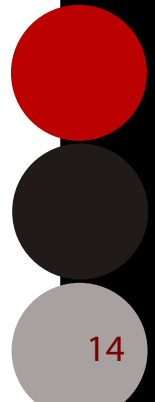
* You must email a layout of your booth that shows where you want your tent located to Event 1 Productions at least 7 days prior to your setup day.
 Send the layout to mail@event1inc.net.

Discount Deadline: **Monday, March 20, 2023 by 4:30pm**

All charges must be paid in full and received by the discount deadline date and time to receive the show discount rate. All orders must be accompanied by the payment policy form before services will be rendered.

Order Cancellations: All orders cancelled after the installation of the rental equipment will be charged 100% of the listed price, based on the date and time the order was placed. All orders cancelled during Event 1 Productions move-in will be charged 50% of the listed prices.

Sub-Total	_____
Sales Tax (8.625%)	_____
TOTAL DUE	_____





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PAYMENT TERMS & POLICIES

Show Name Oklahoma City Farm Show 2023	Show Dates April 13-15, 2023	Booth # _____
Company _____	Contact Person _____	
Address _____	City, State, Zip _____	
Telephone _____	Email Address _____	

METHOD OF PAYMENT

Company Check	Credit Card	Other: _____
Authorized Representative Signature _____	Print Name Please _____	Date _____

CREDIT CARD AUTHORIZATION / COMPANY INFORMATION

Type of Card:	VISA	MasterCard	American Express	Discover
Card Number _____	Expiration Date _____			
Card Member Name (Please Print) _____	Signature _____			
Card Member Address _____				
City, State, Zip Code _____	Telephone Number _____			
Send Receipt To: _____	At: email, address, fax # _____			

Prices	
Sub-Total:	\$ _____
Taxes (8.625%)	\$ _____
Total Surcharges:	\$ _____
TOTAL:	\$ _____

PAYMENT TERMS & POLICIES

All exhibitor orders are due in advance of the scheduled exhibitor move-in date. Orders received in full (including applicable sales taxes) before or on the discount deadline date will receive the discount price rate. Event 1 Productions will accept Personal and Company Checks, VISA, MasterCard, Discover and American Express. If ordering with a Purchase Order (PO#), please call Event 1 Productions to arrange payment schedule. Exhibitors must call the Event 1 Productions' office prior to the discount deadline date for authorization of a PO to be eligible for the discount deadline. If Event 1 Productions receives a Purchase Order without directly communicating with the exhibitor/company, the discount price will not apply.

All orders received after the discount deadline date and time will receive standard pricing. All payments are due in advance. Any exhibitor with material handling and drayage services included in their order must have a valid credit card accompanying the vendor order before Event 1 Productions will deliver freight to the exhibitor's booth. All orders received on show site will be priced at the standard rates. All on-site orders must make payment at the time of the order and before the service is rendered. **At the close of the show, all exhibitor orders must be paid in full. All unpaid balances at the end of the show will have an additional \$125.00 re-processing fee automatically added.**

All credit cards that are denied will have an additional \$75.00 re-processing fee (\$150.00 if not handled before the close of the show, and if the order was placed on show site).

REFUNDS: Questions regarding refunds should be brought to the service desk at the show site, if possible. If not, you have 14 days after the show's end date to request a refund.

Thank you for your business. Please let us know if there is anything more we can do to make your event a success. We look forward to working with you again!

The Event 1 Team